

Environmental Services Checklist Audit: Terminal Cleaning (Patient/ Resident Discharge)

PATIENT/ RESIDENT REMOVED FROM ISOLATION*

***Do not remove isolation sign until checkout cleaning is completed.**

Cleaning Task	Compliance	Comment / Recommendation
High Dust		
Use high duster/mop head: wipe ledges (shoulder high and above)		
Vents		
Lights <u>*Do not high dust OVER the patient/ resident *</u>		
Dust TV: rotate and dust screen and wires		
Damp Dust: Clothes (rags) and spray bottle of disinfectant for damp wipe		
Ledges: shoulder and higher		
Vents		
Lights		
Lights (bathroom)		
TV: rotate all ledges		
TV cabinet		
Screen and wires		
Damp Dust: Cloth (rag) and spray bottle of disinfectant; damp wipe all surfaces in room		
Ledges (shoulder high)		
Door handles		
Door hinges		
Room furniture (bureaus, chairs, etc.)		
Bed (top to bottom, head to foot, and left to right); bring bed up to highest position		
Raise mattress and disinfect top, sides, and bottom		
Disinfect exposed frame, springs, or bed panels		
Headboard: disinfect top, front, and back		
Disinfect side rails, undercarriage, and lower ledges		
Disinfect all bed controls (where applicable)		
Disinfect the footboard top, front, and back		
Allow to completely dry before replacing linen on bed		
Glass Surfaces		

Cleaning Task	Compliance	Comment / Recommendation
Over Bed Table and Bedside Table		
Disinfect surfaces and legs		
Wipe out drawer		
Equipment (per policy)		
Replace Privacy Curtains		
Bathroom: All Surfaces		
Toilet (bowl, seat, handle, etc.)		
Ledges in bathroom		
Door handles		
Sink (especially faucet handles)		
Shower stall		
Clean mirrors/chrome		
Waste Basket		
Liner bags; close before removing		
Clean and disinfect if can is visibly soiled		
Isolation (Red Bag Waste)		
Close and carry to soiled utility room		
Place in covered Red Hazard trash		
Needle Boxes		
Check level of sharps		
Replace if half to three-fourths full		
Take to soiled utility room after securely closing		
Floor Disinfection		
Sweep floor before wet mopping		
With wet mop, start farthest from door; half of room first, then other half		
Bathroom shower floor (especially mildew)		
Bathroom floor		

Adapted from the Evanston Northwestern Healthcare (Illinois) Checklist published in the Institute for Healthcare Improvement (IHI) 5 Million Lives campaign. Getting Starter Kit: Reduce Methicillin-resistant Staphylococcus aureus (MRSA) Infection How-to Guide, 2006. Available online at www.ihl.org/ihl.